



| FIELD | TITLE | DATE | VENUE | TUITION |
|-------------------|--|------------------|------------------|------------|
| Management | Successful moving to E-government | 03-07/04/2011 | Abu Dhabi | 10,000 AED |
| | Successful Supervision | | Dubai | 10,000 AED |
| | | | Cairo | 13,000 AED |
| | Strategic Thinking and Planning | | Sharma El Sheikh | 13,000 AED |
| Finance | Risk of Bed Debts and their Management | | Abu Dhabi | 10,000 AED |
| | E-Commerce and Internet Service in the Banks | | Dubai | 10,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| Safety | Safe Keeping of Security Data | | Kuala Lumpur | 13,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| | Security Report Writing Skills | | Dubai | 10,000 AED |
| | | | Dubai | 10,000 AED |
| Sales & Marketing | Online Marketing | | Cairo | 13,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| | Marketing Strategic and Management | | Kuala Lumpur | 13,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| | Effective Purchasing Management | | Dubai | 10,000 AED |
| Abu Dhabi | | 10,000 AED | | |
| Human Resource | Self-Development Skills | Dubai | 10,000 AED | |
| | Human Rights | Sharma El Sheikh | 13,000 AED | |
| | | Abu Dhabi | 10,000 AED | |



| FIELD | TITLE | DATE | VENUE | TUITION |
|-------------------|--|---------------|--------------------|------------|
| Management | Technical Report Preparation | 10-14/04/2011 | Abu Dhabi | 10,000 AED |
| | Techniques for Motivating Teams | | Abu Dhabi | 10,000 AED |
| | Time Management | | Abu Dhabi Dubai | 10,000 AED |
| Finance | Fundamentals of International Accounting Standards | | Dubai | 10,000 AED |
| | Moving from management goals to balanced scored card | | Cairo | 13,000 AED |
| Safety | Insurance Against Fire | | Sharma El Sheikh | 13,000 AED |
| | Construction Insurance | | Abu Dhabi Dubai | 10,000 AED |
| Sales & Marketing | Effective Negotiation Skills | | Abu Dhabi | 10,000 AED |
| | Managing and Project Team | | Dubai | 10,000 AED |
| | Modern Management for Inventory and Warehouse | | Cairo | 13,000 AED |
| Human Resource | Effective Body Languages & Integrated Skills with Public Relations | | Abu Dhabi | 10,000 AED |
| | | | Dubai | |
| | Balanced Score for Development | | Abu Dhabi Dubai | 10,000 AED |



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|-------------------|--|---------------|------------------|------------|
| Management | Decision making skills | 17-21/04/2011 | Abu Dhabi | 10,000 AED |
| | Arbitration | | Dubai | 10,000 AED |
| | Water management | | Cairo | 13,000 AED |
| Finance | Advanced financial Accounting for inventory Management | | Abu Dhabi | 10,000 AED |
| | Fundamentals of Internal Auditing Standards | | Kuala Lumpur | 13,000 AED |
| Safety | Air And Ocean Pollution | | Sharma El Sheikh | 13,000 AED |
| | Automobile insurance | | Al Ghardgah | 13,000 AED |
| Sales & Marketing | Strategic Marketing | | Abu Dhabi | 10,000 AED |
| | Handling and Resolving Contractual Claims | | Dubai | 10,000 AED |
| | | | Cairo | 13,000 AED |
| Human Resource | Evaluating Performance Effectiveness | | Sharma El Sheikh | 13,000 AED |
| | Managing Training Proactively | | Abu Dhabi | 10,000 AED |
| | | Dubai | 10,000 AED | |
| | | | Kuala Lumpur | 13,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| | | | Dubai | 10,000 AED |
| | | | Cairo | 13,000 AED |



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| Management | Performance Measurement | 24-28/04/2011 | Abu Dhabi | 10,000 AED |
| | Effective Distinction Performance | | Dubai | 10,000 AED |
| | Leadership Skills | | Cairo | 13,000 AED |
| | | | Abu Dhabi | 10,000 AED |
| Finance | Bank Receipts and Financial Services | | Kuala Lumpur | 13,000 AED |
| | Corporate Financial Management | | Sharma El Sheikh | 13,000 AED |
| Safety | Health Insurance | | Al Ghardgah | 13,000 AED |
| | Modern Management for Safety and Security | | Abu Dhabi | 10,000 AED |
| Sales & Marketing | Handling and Resolving Contractual Claims | | Dubai | 10,000 AED |
| | Handling and Resolving Contractual Claims | | Cairo | 13,000 AED |
| | Effective Selling Skills | Sharma El Sheikh | 13,000 AED | |
| Human Resource | Public Relations and the Art of Communications | Abu Dhabi | 10,000 AED | |
| | E- Public Relations | Dubai | 10,000 AED | |
| | | Dubai | 10,000 AED | |
| | | Cairo | 13,000 AED | |